DEAR EDUCATOR AND VOLUNTEER,

As you implement JA It’s My Job®, we want you to be aware of new, self-guided, on-demand digital resources available to enhance and extend student learning. These bite-size learning activities average 5–10 minutes in length, are highly interactive, and are accessible via computer or mobile device at https://connect.ja.org/work-career-readiness. They may be used:

- As pre-program activities to help jump-start conversation.
- To practice concepts during your JA class sessions.
- As a follow-up for extended learning/practice.

All basic-level resources are available to any user. Intermediate and advanced resources require login (users can access with existing JA login or may self-register). Select the thumbnail image to go directly to the resource.

New resources are added frequently, so check back often. Examples of resources that align with JA It’s My Job include the following:

**COMMUNICATING ABOUT YOURSELF**

- **What Is a Growth Mindset?**
  - Basic
  - Critical & Analytical Thinking
  - Creativity

- **How to Develop a Growth Mindset**
  - Basic
  - Critical & Analytical Thinking
  - Creativity

- **Collecting Evidence of Transferable Skills**
  - Basic
  - Career Development
  - Engaging Communication

- **Effective Team Behavior**
  - Intermediate
  - Collaboration

- **What Is Collaboration?**
  - Basic
  - Collaboration

Go to connect.ja.org for more activities.
APPLICATIONS AND RESUMES

Introduction to Job Search Tools
  Basic
  ✓ Career Development

Digital Ethics
  Basic
  ✓ Engaging Communication
  ✓ Self-Direction

Practice Using a Job Search Tool
  Intermediate
  ✓ Career Development

Understanding Job Postings
  Intermediate
  ✓ Career Development

Effective Profile Statements
  Intermediate
  ✓ Career Development

Online Job Applications
  Intermediate
  ✓ Career Development
  ✓ Engaging Communication
  ✓ Decision Making

Crafting Your Resume
  Advanced
  ✓ Career Development