DEAR EDUCATOR AND VOLUNTEER,

As you implement JA Job Shadow®, we want you to be aware of new, self-guided, on-demand digital resources available to enhance and extend student learning. These bite-size learning activities average 5–10 minutes in length, are highly interactive, and are accessible via computer or mobile device at https://connect.ja.org/work-career-readiness. They may be used:

- As pre-program activities to help jump-start conversation.
- To practice concepts during your JA class sessions.
- As a follow-up for extended learning/practice.

All basic-level resources are available to any user. Intermediate and advanced resources require login (users can access with existing JA login or may self-register). Select the thumbnail image to go directly to the resource.

New resources are added frequently, so check back often. Examples of resources that align with JA Job Shadow include the following:

### FINDING YOUR FUTURE

- **Match Strengths and Interests to Careers**
  - Basic
  - Career Development

- **What Is a Growth Mindset?**
  - Basic
  - Critical & Analytical Thinking
  - Creativity

- **How to Develop a Growth Mindset**
  - Basic
  - Critical & Analytical Thinking
  - Creativity

### CAREER EXPLORATION AND INFORMATIONAL INTERVIEWS

- **Informational Interviews**
  - Basic
  - Career Development
  - Engaging Communication
  - Interpersonal Skills

- **Setting Up Informational Interviews**
  - Basic
  - Career Development
  - Engaging Communication
  - Interpersonal Skills

- **Preparing for Informational Interviews**
  - Basic
  - Career Development
  - Engaging Communication
  - Interpersonal Skills
**JOBSITE VISIT**

**Note-Taking for Informational Interviews**
- Basic
  - ✓ Engaging Communication
  - ✓ Interpersonal Skills

**Reflecting on Informational Interviews**
- Basic
  - ✓ Career Development
  - ✓ Engaging Communication
  - ✓ Interpersonal Skills

**Make the Match**
- Advanced
  - ✓ Career Development
  - ✓ Critical & Analytical Thinking
  - ✓ Decision Making

**JOBSITE VISIT REFLECTION**

**Collecting Evidence of Transferable Skills**
- Basic
  - ✓ Career Development
  - ✓ Engaging Communication

**Crafting Your Resume**
- Advanced
  - ✓ Career Development

**Preparing to Talk About Yourself**
- Advanced
  - ✓ Career Development
  - ✓ Creativity
  - ✓ Engaging Communication

**Effective Profile Statements**
- Intermediate
  - ✓ Career Development
  - ✓ Engaging Communication
  - ✓ Decision Making
INTERVIEWING FOR A JOB

Understanding Interviewing
- **Basic**
  - Career Development
  - Engaging Communication
  - Cultural Agility
  - Interpersonal Skills

Preparing for a Winning Interview
- **Basic**
  - Career Development
  - Interpersonal Skills
  - Cultural Agility

Dressing for Interviews
- **Basic**
  - Career Development
  - Interpersonal Skills
  - Decision Making

JOB SHADOW PREP

Owning the Interview
- **Intermediate**
  - Career Development
  - Interpersonal Skills

Interview Etiquette
- **Basic**
  - Career Development
  - Collaboration
  - Engaging Communication
  - Cultural Agility
  - Interpersonal Skills

What Is Collaboration?
- **Basic**
  - Collaboration

JOB SHADOW EXPERIENCE

How Collaboration Works
- **Basic**
  - Collaboration

Effective Team Behavior
- **Intermediate**
  - Collaboration

JOB SHADOW REFLECTION & CAREER PLANNING

Responding to Failure
- **Intermediate**
  - Critical & Analytical Thinking
  - Creativity
  - Self-Direction
  - Problem Solving
  - Career Development